

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Trustees Meeting Held on May 13, 2024, at 6:00 P.M.

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Chairman Jamin Banning called the regular trustees' meeting to order and asked all present to stand for the Pledge of Allegiance. All of the trustees were present, but the fiscal officer was absent. Minutes were taken by Co-Chair Trustee Greg Leonhard.

Greg Leonhard made a motion, seconded by Bruce Bancroft, to waive the reading of the minutes of the April 8, 2024, regular trustees' meeting. The vote was unanimously approved.

### Correspondence:

1. The Kinsman Resource Center sent township first-responders, elected officials and employees an invitation to their Ice Cream Social on Thursday, May 30<sup>th</sup> at 12:30 p.m.
2. The Trumbull Collection Facility provided ten postcards with important collection dates for various items.

Zoning Inspector Mark Posey opened bids for the Kinsman GreenSpace Sidewalk Project. A1 Industrial submitted a bid for \$158,000. Foust Construction submitted a bid for \$128,286. No bids were accepted at this time, and open bids were to be sent to the Trumbull County Engineer's office for review.

### Old Business:

1. Tim Tricker Retirement

[RN2024-061] Greg Leonhard made a motion, seconded by Jamin Banning, to recognize with appreciation the ten years of exemplary service Tim provided to Kinsman Township in his role as Road Superintendent. It is with much gratitude that the trustees presented Tim with a plaque of recognition.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May, 2024.

2. The Insurance estimate for storm damage at the township park ball field is \$18,859.48. We will have to wait until this figure is approved by underwriting before we can order repairs.  
The township received reimbursement in the amount of \$1257.64 for electrical repair of the township garage due to a truck causing damage. Our insurance will subrogate with the driver's insurance company to recuperate our \$500 deductible. The bill for repair paid to Chad Wildman was in the amount of \$1757.64.
3. Bret Plumbing bid the cost to install the bladder tank at the Concession/RR park building for \$825, and MPI Plumbing bid the cost at \$3,069.

[RN2024-062] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the bid of \$825 received from Bret Plumbing to install the bladder tank at the Concession/RR building at the Kinsman Township Park. The pump works continuously and increases our electric bill since there is no bladder tank. The addition of the tank will save park utility monies.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

4. The trustees received a letter from Ronna Maloney, Juvenile Court Advocate, informing them that restitution for park damages caused by juvenile vandalism will be in the amount of \$530.90 paid to the township.
5. Alexander Pest Control's spray schedule is as follows: May 8, June 5, July 3, and August 14. These sprays will be covered by the Trumbull County Combined Health Department grant submission. The Friends of Kinsman has graciously offered to pay the remaining \$71 balance and additional sprays.
6. Full-time Road Worker

[RN2024-063] Greg Leonhard made a motion, seconded by Jamin Banning, to hire full-time Road Worker Troy Orahood for a wage of \$19 per hour retroactive to May 1, 2024. Troy will receive health insurance, vision insurance, dental insurance, and life insurance benefits.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

7. Repairs of the Kinsman Square monument have been completed by New Beginnings Landscaping who won the bidding quote.
8. The Kinsman Park Committee voted to increase the number of benches at the GreenSpace from fourteen to sixteen. Park Committee member Bonnie Mathews told the trustees that the committee is going to pay the utilities for the GreenSpace site for 2024 in the amount of \$2600. Bonnie also wrote an ODNR grant for the benches.

[RN2024-064] Greg Leonhard made a motion, seconded by Jamin Banning, to permit Kinsman Park Committee member Bonnie Mathews who wrote the grant, and Fiscal Officer Marge Crupi, who will serve as the grant coordinator, to submit a grant request to NatureWorks ODNR in the amount of \$14,400 which is 75% of the total cost of \$19,200. This is a reimbursement grant and there are \$16,800 in signed pledges and \$2,400 in donations from the Park Committee Fund.

The grant submission must be postmarked by June 1, 2024.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

9. Phase 4 of the Kinsman Sidewalk Project:

[RN2024-065] Jamin Banning made a motion, seconded by Greg Leonhard, to accept the winning bid amount of \$214,773.40 from Foust Construction. The local share of 20% will be paid by Friends of Kinsman Sidewalk Project donations in the amount of \$42,954.68.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

10. Hiring full-time Police Officer Jordan Hefner:

[RN2024-066] Jamin Banning made a motion, seconded by Greg Leonhard, to hire part-time police officer Jordan Hefner as a full-time Kinsman Township Police Officer at \$19 per hour. Jordan will receive three personal days and two weeks paid vacation that must be used before the end of the year since they can not be cashed out if unused. Jordan waived township-paid health insurance. His balance of unused sick time from his previous public service employment in the amount of 109.0519 hours will be transferred to Kinsman Township.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

**New Business:**

1. Bruce said that we need a Letter of Intent to lease garage space from the Kinsman Volunteer Fire Department for storage of police vehicles.

[2024-067] Jamin Banning made a motion, seconded by Greg Leonhard, to write a Letter of Intent to lease garage space from the Kinsman Volunteer Fire Department for storage of police vehicles.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

2. Fire- Tyler Elser gave the trustees an itemized list of equipment that included helmet fronts, brush fire brooms, and fire safety vests with an estimated cost of \$1,008.03 to be submitted for reimbursement by the Police/Fire/EMS MORE Grant in the amount of \$1,000. The cost to the fire department would only be \$8.03.

[RN2024-068] Jamin Banning made a motion, seconded by Greg Leonhard, to submit the itemized list of fire equipment in the amount of \$1,008.03 to be reimbursed by the Police/Fire/EMS MORE Grant in the amount of \$1,000.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

Thad told the trustees that he would like to purchase a radar gun and holder for a total cost of \$3,093 to be reimbursed by the Police/Fire/EMS MORE Grant in the amount of \$1,000, and an anonymous donation for the remaining balance of \$2,093.

[RN2024-069] Jamin Banning made a motion, seconded by Greg Leonhard, to submit the invoice quote for the SpeedPro Radar Gun and Holder in the amount of \$3,093 to the Police/Fire/EMS MORE Grant for reimbursement in the amount of \$1,000, with the balance to be donated.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

3. Safety Forces Day and Kinsman for Sale Day dates

[RN2024-070] Greg Leonhard made a motion, seconded by Jamin Banning to set Safety Forces Day for Saturday, June 15<sup>th</sup> from 10 a.m. to 3 p.m. and Kinsman for Sale Day dates as July 12<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup> all day. No yard sale permits are required those days.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

4. Roads- Vince told the trustees that the stream bed on Ray State Line Road has returned to its natural state since two weeks ago. Load limits have been set on the south end at 10 ton and 5 ton on the north end. The road department has received 50 ton of salt from the county engineers.

An estimate of \$252,080 to repair township roads was received. There was discussion with Vince and the trustees regarding this.

5. Fire- Tyler gave the trustees his report for the month. He had given this report to Marge.

6. Police- Thad gave the trustees his April report. The second cruiser is up and running. A used transmission was donated at no cost to the township. Safety Forces Day was discussed.

7. Zoning- Mark gave the trustees his monthly report.

8. Public- Jeff Mathews announced an ODNR Birding Event to be held Sunday morning, May 19<sup>th</sup> on Milligan East Road.

9. The county engineer's office will be sending a truck to Safety Forces Day. Road repairs on Kinsman Nickerson are completed.

10. Executive Session:

[RN2024-071] Greg Leonhard made a motion, seconded by Jamin Banning, to go into Executive Session to discuss discipline of Kinsman Volunteer Fire Department personnel. The time was 7:28 p.m.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

[RN2024-072] Greg Leonhard made a motion, seconded by Jamin Banning, to come of out Executive Session. The time was 8:13 p.m.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 13<sup>th</sup> day of May 2024.

[RN2024-073] Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the Regular Trustees meeting. The bills were paid. The time was 8:13 p.m.

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Trustees

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Fiscal Officer