

# Kinsman Township Trumbull County

## Records of Proceedings

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### Regular Meeting Held on June 14, 2021 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Linda Miller, to (waive) **accept** the reading of the minutes of the May 12<sup>th</sup> regular trustees meeting, as corrected.

Greg Leonhard made a motion, seconded by Linda Miller, to (waive) **accept** the reading of the minutes of the May 24<sup>th</sup> regular trustees meeting, as corrected.

#### **Correcspondence:**

1. The Trumbull County Engineer's office sent notice that they will be replacing a culvert on Orangeville Kinsman Road in Vernon between State Route 88 and Jewel Greenville Road on Friday, June 25<sup>th</sup>.
2. The Trumbull County Engineer's office sent notice that they have issued a right-of-way permit to work on Kinsman Nickerson Road in Kinsman Township.
3. Dave Spay of the Trumbull County Engineer's office asked for road projects for next year. This is due no later than June 18<sup>th</sup>.

#### **Old Business:**

1. The bulk of Phase 2 of the Sidewalk Project is now done. The trustees thanked the citizens of the Kinsman area for their donations, and the Trumbull County Engineers for their work on the project.
2. Safety Forces Day will be held Saturday, June 19, 2021.
3. We have received one quote so far for sealing the parking lot at the administration building, and one quote for replacing the roof.
4. Greg met with Beth Carmichael of Trumbull County Tourism. Don Sutton will be helping to coordinate website information and a map of yard sale locations. Rather than supplying Port-A-Johns during the sale, we can direct people to the park restrooms instead. The map will show places to eat, local shops, etc.
5. Greg met with the Pymatuning Creek Scenic River Advisory Council last week. They are working with the EPA and ODNR regarding the old dump site, exploring different avenues to remediate it, since it is a protected area.
6. Fred said that the angled parking on Kinsman Nickerson near the Square will be worked on by the end of next week. Fred spoke with the county building inspector. If we chose a building kit from Menard's, we would not have to hire an architect, and the county would have to approve it. Shawn said the building he is proposing is 60'x 40' and it would include garage doors, windows, doors, siding, etc. Greg would like to see a completed building first since he is concerned with a building that does not look right. If we use a kit

we will have a cost savings. Shawn said he was quoted \$200,000 extra when he asked to tie the garage into the existing building. The trustees would like to see plans and an existing building that is a kit. Fred directed Greg to a completed kit building in Ashtabula. Greg will look at it.

7. Linda asked if we ever received a signed contract from the paramedic trainees. The fire department will look into it.

### **New Business:**

1. Fred said that we are receiving a lot more park pavilion rentals than usual this season.
2. Community Sign- the trustees asked if Marge could contact the Girl Scouts to have them post signs when they are received rather than having an empty sign and waiting until the date on the form to post. They must juggle the many sign requests that are competing for dates. The trustees thanked the Girl Scouts for all they do for \$50 per month. Marge will contact them.
3. Police- Safety Forces Day this weekend will include MedVac, K9, Mecca Search and Rescue, Bike Rodeo, and the Fire Trailer. It will be held from 10 a.m. to 3 p.m. Everyone is welcome.

Shawn told the trustees that the MARCS radios are in and fully functional. They work very well and he let the trustees hear how clear they are. There are six portables, two mobiles, and three body cameras in use at the police department currently. All of these have been obtained with zero cost to the township, and were purchased through either donations or grants, including CARES Act monies. There are two additional part-time officers on patrol this year. Shawn now has road patrol up to six to seven days a week. He is in the process of working on the department's Ohio Collaborative to get the policies up to date.

The concession will be offering coffee and donuts, as well as lunch at Safety Forces Day.

4. Tim talked with Bruce at Martuccio Asphalt and Paving. They went over plans to accomplish as much as possible road work this year within our budget. This can begin as early as July. He will hold back on paving until we can afford it. He said that scratch coat can be done in place of paving for now, and he can ask the Trumbull County Engineers to help with some of the work.

5. The Car Show will be held on July 18<sup>th</sup>, Kinsman for Sale Day will be held on July 10<sup>th</sup> with no permits required.

6. Mark had a busy month and gave the trustees his May report. A copy of his report can be obtained by contacting the fiscal officer.

7. Public- a resident questioned the minutes of April 26, 2021, in the Correspondence section stating that the fiscal officer reinvested the township's CDs totaling \$400,000 with Huntington Bank without a motion from the trustees. Marge will contact the Prosecutor's office to find out how to proceed from here. The resident suggested that this money could be used for building a police garage. Marge explained that she is trying to protect the township's finances.

Ethan, a Boy Scout, introduced himself and explained to the trustees that he is working on his Citizen of the Community Badge and that is why he is attending the trustees' meeting. The trustees appreciate his efforts.

Greg Leonhard made a motion, seconded by Fred Stahl, to go into Executive Session to discuss Police. The time was 7:01 p.m.  
The trustees returned from Executive Session at 7:11 p.m.

The trustees have decided to get appraisals of the old police department building.

[RN2021-064] Greg Leonhard made a motion, seconded by Fred Stahl, to set a Budget Hearing for June 28, 2021, at 6 p.m.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	Yes

Passed this 28<sup>th</sup> day of June, 2021.

Fred Stahl made a motion to adjourn, seconded by Greg Leonhard. The time was 7:13 p.m. The bills were paid.

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Trustees

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Fiscal Officer

# Kinsman Township Trumbull County Records of Proceedings

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## Regular Meeting Held on June 28 , 2021 at 6:00 P.M.

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Chairman Greg Leonhard called the meeting to order. All elected officials were present.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the June 14<sup>th</sup> regular trustees meeting, as corrected.

### **Budget Hearing:**

[RN2021-065] Linda Miller made a motion, seconded by Greg Leonhard to accept the 2022 Kinsman Township Budget as prepared by the Fiscal Officer to be sent to the county auditor. The vote was as follows:

Linda Miller	Yes
Fred Stahl	Yes
Greg Leonhard	Yes

Passed this 28<sup>th</sup> day of June, 2020.

### **Correspondence:**

1. The trustees received the Johnston Ambulance Report for their review.
2. The trustees and fiscal officer received information from the Ohio Township Association that townships will be included in the latest American Rescue Plan round of federal relief funding.

Kinsman is allocated to receive two amounts of \$92,180.93 each for a total of \$184,361.86. Marge will attend informational webinars to learn more.

[RN2021-066] Linda Miller made a motion, seconded by Greg Leonhard, to accept the reinvestment of the township's CDs amounting to \$400,000 for a two-year term for an interest rate of 0.12% retroactively to the April 26<sup>th</sup> regular trustees meeting.

The vote was as follows:

Linda Miller	Yes
Greg Leonhard	Yes
Fred Stahl	Yes

Passed this 28<sup>th</sup> day of June, 2021.

### **Old Business:**

1. Tim gave the trustees three quotes for sealing the parking lot at the Administration Building. A quote from Pantalone Paving was received in the amount of \$2,150, Iron Eagle Enterprises, LLC for \$2,350, and the lowest quote from Hunter's Asphalt Services in the amount of \$2,000.

Three quotes for replacing the roof on the Administration Building were received. They were from Kanga Roof (Hornbeck Home Renovations) in the amount of \$28,310.10, Rudy Lee Construction for \$15,650, and the lowest quote was from Roman Miller in the amount of \$12,972.09. The trustees asked Tim will get a detailed quote from Roman Miller, as he only provided a dollar amount.

2. The trustees received and reviewed the repayment contracts from Amerissa and Sophia Minor for their paramedic training.

[RN2021-067] Greg Leonhard made a motion, seconded by Fred Stahl, to accept the Repayment Agreement contracts of Amerissa Minor and Sophia Minor for their paramedic training based on the prior resolution as follows:

[RN2021-031] Linda Miller made a motion, seconded by Greg Leonhard, to pay 50% of paramedic training costs, or about \$2,750, for each of the girls, Amerissa Minor and Sophia Minor, to attend and pass paramedic training, and also contingent upon them remaining active paramedics with the township for a 3-year commitment beginning at the completion of their training. If they do not pass training and/or remain with the township for their 3-year commitment commencing after graduation, they will repay the township their \$2,750 each. Classes are to begin in fall.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	No

\*Linda voted not because she feels that we should not have expended money on a verbal agreement without having a signed contract in place. She could not vote yes in good conscience. **Also, the contract promised by the Fire Chief was to be drawn up by a lawyer. The contract signed above was a cut-and-paste copied from Southington Fire.**

3. Greg obtained an estimate on the slate slabs that were removed at the sidewalk project. It is a total of \$4,573. Greg knows a couple of residents that are interested in purchasing some of the pieces, which are valued at \$150 to \$275(200) apiece. Greg feels that the money from the slabs should go back into the sidewalk project since donors have contributed over \$30,000 for the project.

Fred would like to see the proceeds go back into the sidewalk project, as well. Linda would like to see the slabs utilized at the new restroom at the Greenspace area. Greg said that we will not be able to do much at the old high school grounds in the foreseeable future, that we should put the money toward the sidewalk cost. Phase 3 Sidewalk project will be on a section that contains a lot of slate that we may be able to utilize at the old high school grounds.

[RN2021-068] Greg Leonhard made a motion, seconded by Fred Stahl, to reinvest money from the sale of sidewalk slabs retrieved from Phase 2 of the Kinsman Sidewalk Project, which could be about \$150 per section, back into the sidewalk project fund.

The vote was as follows:

Greg Leonhard	Yes
Fred Stahl	Yes
Linda Miller	

Abstain

4. Greg said that this past Safety Forces Day was the first time in 28 years that we lost the entire Fire Department to a fire call, and it was well handled by Chief Shawn Rentz. Greg and the trustees thanked him for all he accomplished. The concession stand made a profit of \$268 from sale of food.

5. Fred gave everyone a reminder about the Kinsman Car Show at the old high school grounds on July 18<sup>th</sup>. The trustees said that they can have access to electric at the storage building if needed, as in past years.

6. Greg asked Marge to find out scrap tire and donation amounts from the clean-up day.

#### **New Business:**

1. Fred received paperwork from Century Link who would like permission to work in the right of way near Corinth Court. He also told the trustees that musicians had contacted him for permission to play music at the bandstand for the community. The trustees would like the musicians to sign a Hold Harmless agreement before playing on Tuesday, July 13<sup>th</sup> from 6 p.m. to 8 p.m.
2. Linda asked if the trustees can recognize Juneteenth as a holiday for Tim Tricker and Vince Peterson.

[RN2021-069] Greg Leonhard made a motion, seconded by Linda Miller, to allow Vince and Tim to take a floating holiday, comp, or vacation day for Juneteenth Day.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 28<sup>th</sup> day of June, 2021.

3. Steve Papalas of the Trumbull County Engineers office told the trustees that Phase 2 of the Sidewalk Project is coming to an end. The inspection looks very good and Gary Shaffer approved. Steve asked if anyone had questions. There was a comment that the project managers could have done better traffic control.

Steve said that there will be a July 9<sup>th</sup> Ribbon Cutting ceremony at the new Kinsman Pymatuning Bridge. This will finalize completion of all July 20(9), 2019 flood-related damage remediation.

4. Road- Tim told the trustees that some signs are in need of repair.

5. Police- Shawn gave the trustees his monthly report.

Shawn also asked the trustees for a resolution accepting the Mahoning/Columbian(a)/Trumbull County Local Government Mutual Aid agreement for Law Enforcement.

[RN2021-070] Greg Leonhard made a motion, seconded by Linda Miller, to continue the Mahoning/Columbiana/Trumbull County Mutual Aid Agreement for Law Enforcement that is currently in place. The agreement assures coverage from departments in each of the above counties for situations of active and immediate threats, mass shootings, or catastrophes.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 28<sup>th</sup> day of June, 2021.

Shawn said that 58 children participated at Safety Forces Day. Madison Cauffield won the Gene Long Scholarship award. She has already completed one year of college. Proceeds from the Chinese Auction were \$400 and will go back into the scholarship fund. Shawn thanked Kathy, Linda and Marge who worked the concession stand. David Rankin brought his K9 dog and University Hospital brought their Medevac helicopter. We will invite them all back next year. The kids had fun.

6. Fire- Travis is working with Lexipol to finalize their contract. Cory is in Indianapolis for the Fire Department Instructors Conference.

Dominic Minor would like the trustees' permission to attend EMT school from 8/23 to 12/22/2021. Grants will most likely cover the tuition. Representatives from the Friends of Kinsman would like to pay for half of the training.

[RN2021-071] Greg Leonhard made a motion, seconded by Fred Stahl, to allow Dominic Minor to attend EMT training from 8/23 to 12/22/21. The township will pay for the training with the likelihood that grants will be obtained to reimburse the expense and an offer from the Friends of Kinsman to pay for half if it is not fully covered by grants.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 28<sup>th</sup> day of June, 2021.

7. Shawn has begun to work on updating police policies per Lexipol today He worked on twelve of them today.

8. Zoning- Mark told the trustees that junk is in the process of being removed from Rusty's. He will be receiving plans for construction work at Ag-Pro. He has also received a new piece of hardware called Eagle View to work with his computer. He can input an address and a picture of the property comes up that is circled. This is no cost to the township. He will have his full report to the trustees at the next meeting.

9. Zoning Board- Nothing. Bruce told the trustees that he is planning to remove 8 maple trees from the cemetery.

10. Public- nothing.

Fred Stahl made a motion to adjourn, seconded by Greg Leonhard. The time was 7:08 p.m. The bills were paid.

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Trustees

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Fiscal Officer