

Kinsman Township Trumbull County Records of Proceedings

Regular Trustees Meeting Held on October 14, 2024, at 6:00 P.M.

Chairman Jamin Banning called the regular trustees' meeting to order and asked all present to stand for the Pledge of Allegiance. All of the trustees were present.

Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the September 9, 2024, regular trustees' meeting. The vote was unanimously approved.

Correspondence:

1. The insurance claim payment for damage done at the square this past year has been paid by a credit card loaded with \$4145. The fiscal officer asked permission for the credit card, which expires in 2027, to be used for General Fund expenses. The trustees agreed since the damage repair was paid by General Fund monies.
2. One township Huntington credit card has been received. Two others, one for police and one for road, are currently being shipped.

Old Business:

1. The Trumbull County Commissioners have approved the funds for the generator to be installed at the administration building. A check for \$16,000 has been received. The trustees thank the commissioners, as well as Julie Green, Director of the Trumbull County Planning Commission for her invaluable help in pushing the award through. The request for the culvert replacement on Morford East that is approximately \$16,000 is in process with the commissioners' legal department.

[RN2024-116] Greg Leonhard made a motion, seconded by Jamin Banning, to thank Julie Green, Director of the Trumbull Planning Commission, as well as the Trumbull County Commissioners, for their help in obtaining a generator through ARPA monies, which will be installed at the Kinsman Administration Building to keep police operational during an electrical outage, as well as to allow the administration building to be utilized as a warming and cooling station for local residents.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14th day of October 2024.

2. Bruce followed up with the county engineers regarding the best use of parking spaces near the businesses on Kinsman Nickerson. The no-overnight parking sign at the township lot on Kinsman Nickerson has been removed. A resident near the parking space location has complained that her car has

been hit and damaged since the new business has opened, but has not filed a police report.

3. Greg told the trustees and police chief that the Masonic Lodge has donated \$300 to the police department in thanks for their work at the car show. The lodge has also donated \$300 to the Legion.

[RN2024-117] Greg Leonhard made a motion, seconded by Jamin Banning, to thank the Masonic Lodge for their continuous generous donations to the Kinsman Police Department for their work at the car shows.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14th day of October 2024.

Greg spoke with Trumbull County Auditor Martha Yoder asking about the small couple-thousand-dollar overage that may occur with the culvert replacement. She said she spoke with the commissioners and they would be willing to cover it should it happen. The culvert replacement is currently in legal review.

The Greenspace sidewalks are completed. Greg and Vince walked through and Vince had suggestions for some fixes that would make maintenance better. Forty feet of curb behind the library has been removed to allow easier access to the rear circle of the sidewalk.

Greg talked with two visitors from Vernon on Kinsman Orangeville Road who commented that they are enjoying the sidewalk at the Greenspace, and the fact they have a safe and scenic place to walk.

4. Bruce had a call from Badger Youth Football wanting to donate \$2500 to the Kinsman Township Park. Vince said some landscaping near the monument would be a good project and he will consider other uses for the donation monies.

[RN2024-118] Greg Leonhard made a motion, seconded by Jamin Banning, to hold Kinsman Trick or Treat times on Thursday, October 31st from 5 p.m. to 7 p.m.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14th day of October 2024.

[RN2024-119] Greg Leonhard made a motion, seconded by Jamin Banning, to change the date of the November Regular Trustees' meeting from Tuesday, November 12, 2024 at 6 p.m. to Monday, November 25, 2024 at 6 p.m.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 14th day of October 2024.

5. Road- Vince said the tire on the backhoe is patched but both tires are in bad shape and need replaced. Vince has replaced the Hydroboost on the F550. Vince will change out

the Hydroboost and master cylinder and Birrell's volunteered to take the truck to bleed the brakes. He is mowing roadsides. Vehicles with dual wheels have torn up the new tar and chip at the end of Ray State Line Road and Kinsman Nickerson, as well as the intersection on Ward North at State Route 5. Vince has repaired the damage. Jamin said he may have someone interested in helping with the winter plow route. Doug Elser has volunteered to help with plowing if an emergency since he has a CDL.

6. Fire- Tyler read the trustees his September report. A copy can be obtained by contacting the fiscal officer. Helmet fronts have arrived, as well as the AED parts have arrived and been installed. He is still working on policies for the fire department. He reminded everyone there is a burn ban for October through November from 6 a.m. to 6 p.m. Two additional helmet fronts were purchased for \$82.69. Pump testing in November or December will cost \$600 and air pack flow testing will be done by MES at a cost of \$45 per pack, a \$10 savings from last year. Tyler told the trustees that the Knox box needs repaired for approximately \$570.

The KVFD is putting up a building and is leasing a portion of it to the police to store their vehicles.

[RN2024-120] Greg Leonhard made a motion, seconded by Bruce Bancroft, to accept the lease agreement, as written by legal counsel Christine Davis, which would allow housing for township police vehicles contingent upon Kinsman Fire Department, Inc. lease term acceptance.

The vote was as follows:

Greg Leonhard	Yes
Bruce Bancroft	Yes
Jamin Banning	Yes

Be it so resolved this 14th day of October 2024.

Greg thanked Jamin, Bruce and Doug for their work on coming to an agreement on lease terms.

7. Zoning- Mark gave the trustees his September report. A copy can be obtained by contacting the fiscal officer. He will be contacting a resident in Farmdale North regarding their property. Next Monday the Zoning Board will be meeting and will vote to accept the current zoning map. If the board accepts the map, the trustees will then have a public meeting to discuss it at the November 25th meeting at 6 p.m. with the regular trustees meeting to follow.
8. Police- Thad thanked the Fire Department for their part in the lease agreement to house police vehicles. He read the trustees his September report that can be obtained by contacting the fiscal officer. He said that sadly there is only one senior to check on at this point for their senior welfare checks. Thad acknowledged the good job Officer Jordan Hefner has been doing, including his part in the arrest of six drug traffickers in Cleveland. Tip A Cop and Firefighter will be held at Times Square this year on October 29th at 11 a.m. to 7 p.m., then again on November 15 from 4 p.m. to 8 p.m. with a live band. The firefighters and police will serve and guest bartend. Officer Jordan Hefner escorted the Badger Golf Team out of town on their way to State competition. Since Officer Kennedy is experienced, he is going out on his own to patrol. Narcan has been distributed to local businesses. Rochelle is working on a grant for vests, and Thad is working on policies and procedures. The new police car is being outfitted with the help of Birrell's. Some parts are backed up on order. The cage from the old police car does

not fit the new car. The wrap is almost ready at Stahl's Printing. Nicole Birrell of Friends of Kinsman said they will donate \$30,000 toward the fire department building.

- 9. Public- A resident asked if everything on the township's Facebook page is present. Greg said the township has not removed any of our informational posts.

[RN2024-121] Greg Leonhard made a motion, seconded by Jamin Banning, to go into Executive Session to discuss Police full-time personnel possible promotion. The time was 6:46 p.m.

The vote was as follows:
Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 14th day of October 2024.

[RN2024-122] Greg Leonhard made a motion, seconded by Jamin Banning, to come out of Executive Session where discussion was had regarding personnel possible promotion. The time was 7:31 p.m.

The vote was as follows:
Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 14th day of October 2024.

[RN2024-123] Greg Leonhard made a motion, seconded by Jamin Banning, to increase full-time Kinsman Police Officer Jordan Hefner's wage to \$24.50 per hour in light of the excellent job he is doing in patrolling Kinsman Township.

The vote was as follows:
Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 14th day of October 2024.

[RN2024-124] Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the Regular Trustees meeting. The time was 7:32 p.m. The bills were paid.

The vote was as follows:
Greg Leonhard Yes
Jamin Banning Yes
Bruce Bancroft Yes

Be it so resolved this 14th day of October 2024.

Trustees

Fiscal Officer