

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on May 11, 2020 at 6:00 P.M.

Chairman Fred Stahl called the meeting to order. All elected officials were present.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the March 9, 2020, meeting. Fred Stahl abstained since he did not have his notes present. The motion passed unanimously.

Linda Miller made a motion, seconded by Greg Leonhard, to accept the minutes of the April 30, 2020, special meeting, as corrected. The motion passed unanimously.

Correspondence:

1. The trustees received notification of a class action suit against First Energy Solutions' bankruptcy claim. The suit cited First Energy Solutions passing surcharges along to mid and large-sized businesses or industries. There is no action needed to be taken by the township.
2. The trustees received a letter from the Chairman Trustee of Howland Township, along with the Mayor of Warren, requesting a donation from the township to help pay for PPE supplied by the Trumbull County EMA. There was no action taken at this time.
3. Rebecca Whitman of the Trumbull Township Association sent the township an invoice for dues payable.

[RN2020-044] Greg Leonhard made a motion, seconded by Linda Miller, to pay for dues for the Trumbull Township Association for the fiscal officer and each trustee at \$45 each for a total of \$180, and four department heads for 2020 at \$15 each.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 11th day of May, 2020.

Fred Stahl turned the meeting over to the department heads for their reports.

4. Road- Tim Tricker asked the trustees if they would consider moving forward with plans to put his proposed road repair schedule out to bid. He was quoted \$325,000 by Martuccio Asphalt and Paving. If we can proceed with his plan for this year's road repair consisting of 1.64 miles of paving for Ward North to State Route 5 and .72 miles of Perkins Greenville Road, and 6.07 miles of miscellaneous roads for tar and chip, two of which are Ray State Line to Ward Christy and 0.9 miles of Delin Thomas Road. He told the trustees that next year we would tar and chip the roads that are cold paved this year to preserve them, but will not do large projects in 2021. He will wait until the following year to continue his proposed road maintenance according to the budget available at that time. The road department will continue maintenance on the L8000 plow truck before looking to replace it in a few years.

Tim will prepare to put this year's road project out to bid. The trustees asked questions regarding gas tax money and money that is currently available for the project.

[RN2020-045] Fred Stahl made a motion, seconded by Greg Leonhard to move forward to prepare bid paperwork for portions of Morford East, Jewell North, Hall South, a portion of Ward North, Ray State Line, and Delin Thomas Road, for a total of 6.07 miles of tar and chip, and Perkins Greenville Road and a portion of Ward North Road for a total of 2.09 miles of cold paving, for an estimated cost of \$325,000. The bid paperwork will be prepared.

The vote was as follows:	Fred Stahl	Yes
	Greg Leonhard	Yes
	Linda Miller	Yes

Passed this 11th day of May, 2020.

Tim also spoke with Phil Wilkerson regarding needed repairs to the flagpole on the Square.

[RN2020-046] Linda Miller made a motion, seconded by Greg Leonhard, to allow Phil Wilkerson to make needed repairs to the flagpole on the Square, contingent upon whether he is bonded and insured, and has signed a Hold Harmless agreement before doing the work.

The vote was as follows:	Linda Miller	Yes
	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 11th day of May, 2020.

Tim wanted to thank the Trumbull Career and Technical Center Horticulture department for donated a truck bed full of flowers and plants for our Square. Tim picked them up and will be planting them. The trustees also thanked TCTC for their donation.

Linda said that Kathy Sielschott would like to pick up some mushroom compost for the Square on behalf of the American Legion Auxiliary. The township will reimburse her for her purchase and thanks her for her work.

Greg told Steve Papalas that concrete and stone south of the pipe at the Lakelands has broken off. Steve will bring Gary Shaffer of the county engineer's office to look at it tomorrow.

5. Public- A resident asked about the progress of two EMT trainees, Amerissa Minor and Sophie Minor. They have both passed their test and are now on the National Registry of Emergency Medical Technicians and certified in CPR. They are currently serving the township as EMT's. The trustees offered congratulations on their graduation, and thanks them for their service.

Fred Stahl made a motion, seconded by Greg Leonhard, to adjourn. The time was 6:46 p.m.

The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on May 26, 2020 at 6:00 P.M.

Chairman Fred Stahl called the meeting to order. All elected officials were present.

Fred Stahl asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the May 11, 2020, meeting. The motion passed unanimously.

Correspondence: Delta Dental sent notice that as pandemic relief assistance, they did not charge the township for dental insurance for the month of April. The trustees thanked them for their generosity.

Old Business:

1. Greg will call Dan Brannon to get possible dates for Kinsman Clean-Up Day.
2. Linda will call Tim to get Alexander Pest Control spraying dates.
3. The Kinsman Car Show is cancelled for this year.
4. Kinsman for Sale Day dates are July 10 to July 12, 2020, as allowed by the Governor's state guidelines.
5. Greg said that the county engineers were out to look at the dam at the Lakelands. Jett Excavating will be bringing in stone for repair and will also be reseeding. They will be working on this Friday.
6. Greg said that Gary Shaffer is sending an MOU for permission to put Phase 2 of the Sidewalk Project out to bid. Greg spoke with Dick Thompson who confirmed that he has donors to provide Kinsman with the township's portion of the project cost. The trustees thanked Dick for providing donations.

Greg said that the Historical Society of Ohio would like the contractor who gets the award for the Sidewalk Project to spray over the white sidewalk in front of the octagon house on Main Street, hoping to make it look more authentic in front of the historic site. They estimate that it will cost around \$.05 per square foot, and are hoping to spray this fall.

Fred reiterated that we have donors for our portion of the sidewalk costs. When the bid comes in we are to let Mr. Thompson know the amount that is needed for the township's portion.

7. Linda told the public that the EMS shortfall for 2019 was a total of \$10,016.11 for all contracted townships combined. Kinsman's percentage of that amount according to the

percentage of ambulance calls and vehicle incident usage is \$2,804. Because of the COVID 19 crisis, it was difficult to keep EMTs, so Johnston gave them hazard pay. Our township's portion was \$1,000.

[RN2020-047] Greg Leonhard made a motion, seconded by Linda Miller, to give \$1,000 to Johnston Township retroactive to the COVID 19-related pandemic to help defray expenses due to the virus. It is the trustees' hope that this amount can be recuperated through government grants set aside for that purpose.

The vote was as follows:

Greg Leonhard	Yes
Linda Miller	Yes
Fred Stahl	Yes

Passed this 26th day of May, 2020.

New Business:

1. Fred asked the trustees about reopening the playground at the township park. The Governor has still not given the go ahead to reopen parks and playgrounds. The restrooms will remain closed until the park is reopened.
2. The trustees discussed the possibility of a multiple-year ambulance contract which would allow us to budget better and not have to expect a shortfall expense at the end of the year.
3. Road- A bid packet for road work will be typed up soon to being the process of road repair this year.
4. A virtual Safety Forces Day is begin organized by Cory, Shawn, and Marcy Campbell. Marcy explained that she will be sending Shawn and Cory a marketing blitz invitation to help make the community aware of the virtual activities. Most of the marketing will take place on social media via Facebook, and a booklet will be given to young participants to study regarding bicycle safety and emergency response. Parents will also upload a video of their children performing bicycle safety activities to allow them to be eligible for winning a prize.
The trustees thanked Marcy Campbell, Cory, and Shawn for their great work in creating virtual Safety Forces Day for the community's children.
Cory told the trustees that he was awarded an ODNR grant which he will use to purchase a new John Deere Gator, a skid unit for wildland firefighting, and a trailer. The total cost will be about \$22,000 with a reimbursement from the grant of \$9,950.
5. Public- Fred asked Cory about the windows being covered at the Fire Hall. Cory said that there were multiple reports of a person looking into the windows. The building is owned by the Fire Association and they are responsible to house valuable equipment, including equipment owned by the township. The association cannot allow anyone to jeopardize the equipment safety.
6. Zoning- Mark said that he had a busy month. He will give the trustees a full report at the next meeting at the beginning of the month.
7. Steve Papalas of the Trumbull County Engineers told the trustees that repair is needed on the embankment at the Lakelands. Linda met with MS Consultants to discuss this. Steve appreciates that our three trustees taking an interest in these issues. MS will give the county engineers and the trustees a synopsis of what has happened and how to repair it.

Steve also told the trustees that the bridge on Kinsman Pymatuning Road is going out for bid in July. Repairs will probably begin in August and it will most likely take about 75 days to complete.

8. Greg thanked Chad Wildman for the use of his bucket truck to put up flags in the township along Main Street. He also thanked the county engineers for all they do for Kinsman Township.

9. A resident told Cory that she was the one who was looking into the Fire Hall to check and see if the squad was there. She expressed to the trustees that some people in the community are concerned about the ambulance situation and that they need to make the community aware of what is happening with it and the contract. The trustees told her that they are all available to any resident to answer questions by telephone at any time, and that those concerned should be encouraged to attend the trustees' meetings to have any questions addressed.

Another resident said that during these desperate times of the pandemic crisis, she supports the Fire Association keeping the windows covered at the Fire Hall to protect the township and Fire Association belongings. She reiterated that those with questions and concerns be encouraged to attend the trustees' meetings.

Greg Leonhard made a motion, seconded by Fred Stahl, to adjourn. The time was 6:38 p.m.

The bills were paid.
