

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on April 9, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were eight others present: Tim Tricker, Kathy Sielschott, Cory VanKanegan, Mark Posey, Bruce Bancroft, Loren Hopkins, Dan Brannon, and Bill Spithaler.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Linda Miller, to accept the reading of the minutes of the March 26, 2018, regular meeting, as corrected. The motion passed unanimously.

Correspondence:

The Trumbull Township Association invited the trustees and fiscal officer to their Meet the Candidates Forum to be held at the Southington Local Schools Cafetorium located at 2482 State Route 534 in Southington, on Thursday, April 12, at 6 p.m.

Old Business:

1. The Park Committee met at the Administration Building on April 3, and is scheduled to meet again on Thursday, April 26 at 7 p.m. Marge will attend future meetings, but cannot attend the upcoming meeting on the 26th.
2. The Pymatuning Creek Scenic River Committee is scheduled to meet at the Administration Building on Monday, April 16; at 9 a.m. Greg and Linda will attend. ODNR is sponsoring the meeting and the township officials may be attending.
3. The Council of Governments meeting was held on March 28th. Linda said that those who attended received a copy of the by-laws and constitution, which are still undergoing change. There are many benefits to a township joining the council. The deadline to join is April 28, 2018.

The Resolution reads as follows:

WHEREAS, Ohio Revised Code(ORC) Chapter 167 authorizes certain political subdivisions to enter into agreements establishing a regional council of governments(a COG) for the purposes of providing certain public services on a cooperative basis; and

WHEREAS, the Board of Trustees has reviewed and considered a proposed Agreement for the Establishment of the Trumbull County Council of Governments (the "COG" Agreement), which establishes a COG among the Council Member4s to coordinate the provision of governmental services for the purpose of promoting the growth and development of Trumbull County Communities through smart planning, smart design, smart infrastructure, and smart mobility, including specifically through efforts to support the effective and efficient development of Trumbull County and its member communities and subdivisions, a copy of the COG Agreement is attached hereto as Exhibit A; and

WHEREAS, the Board of Trustees now desires to enter into, and to authorize, the execution of the COG Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Kinsman, State of Ohio, all of the elected members concurring, that:

Section 1. The Board of Trustees hereby approves the COG Agreement and authorizes the Trustees/Administrator to execute the COG Agreement in the form attached hereto as Exhibit A and any related agreements or certificates thereto, together with any changes that the Trustees/Administrator determine(s) are not materially adverse to the Township, which determination shall be evidenced by the execution by the Trustees/Administrator of the COG Agreement.

Section 2. This Board of Trustees hereby finds and determines that all formal actions taken relative to the passage of this Resolution were taken in an open meeting of this Board of Trustees, and that all deliberations of this Board of Trustees and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements.

Section 3. This Resolution shall take effect and be in full force upon passage in accordance with all applicable provisions and sections of the Charter.

The vote was as follows:	Greg Leonhard	Yes
	Linda Miller	Yes
	Fred Stahl	Yes

Passed this 9th day of April, 2018.

4. The Sidewalk Project is progressing. Mailboxes that are by the old school grounds parking lot may have to be turned to face north for the postal service to reach them, since the sidewalk is now there. We will have to check with the Post Office to see if they will move the boxes. So far, none of the residents have mentioned it.
Linda talked to Foust and he told her that they cannot give us any inkling of pricing for the park concession sidewalks due to grant stipulations and his current work on the Sidewalk Project on Main Street. He will not be able to look at the concession until after the completion of the current project.
5. Mark Posey and Bruce Bancroft are both candidates for the open spot on the Zoning Board. Due to their availability, Mark will join the Zoning Board and Bruce will serve as an alternate.

[RN2018-050] Greg Leonhard made a motion, seconded by Fred Stahl, to appoint Mark Posey to the fill the open spot on the Zoning Board, and Bruce Bancroft to serve as an alternate on both the Zoning Board, and the Zoning Board of Appeals.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 9th day of April, 2018.

The Trustees thanked them for their service to the township.

6. Concession Stand- The sports leagues have not responded yet regarding fees.
Marge spoke with Tim Sexton, the architect for the concession building, regarding the crack that has developed on the sidewalk around the building. He referred her to speak with the contractor, J.S. Northeast. John Sliwinski told Marge that he felt the crack was not bad and that the frost that caused it to rise up must have gone, since the sidewalk was flat again. After looking at the sidewalk, Marge left John a message stating that the

sidewalk is still raised about 1/8 of an inch near the Men's Room door, and sent him photos of the crack where it is raised. John also said that he would be cleaning up the Lakelands area within the next few weeks.

7. Scrap Tire Collection- We did get updated prices from Liberty Tire. Prices have been stagnant since 2012, but have gone up this year. Regular tires went from \$1.50 to \$2.39, truck tires went from \$1.50 to \$2.39. Large truck tires almost doubled. Agricultural tires went up very high. One large tractor tire went from \$36 to \$63. Some have gone up to \$318 per tire.
Regular passenger tires will remain to be free to scrap for Kinsman residents with a limit of ten, and we will be taking a limit of ten large truck tires at \$10 apiece per resident.

New Business:

1. Fred noticed that the second meeting date in May falls on Memorial Day, May 28, this year. We will meet on Tuesday, May 29, instead.
2. Greg called Spectrum regarding cable service in our area. They cannot come to our town since Armstrong has the license here.
3. Fire- Nothing new to report. The new heart monitor is here and in service now. No new information on the grants yet. Linda asked Cory to look into a cancer protocol for the Fire Department. There is a place at the station to wash after every fire to help with prevention. Cory applied for a grant to receive gloves and hoods from the Bureau of Workers Compensation.

The fire siren at the station has stopped working three years ago. Replacement cost would be \$14,000 to \$18,000. Because all at the department are on a pager system and all have cell phones, it is not necessary to replace the siren, and there is no problem without it being in use. The siren on the square is not working and would cost \$400 to replace. It is now obsolete. The motor is gone. There have been no problems without it. The tornado siren has been working, although it has not been sending a signal back, according to Linda Beil. Cory does not have key to that siren box. Linda Beil will send a master key to copy to open box. Mahan replaces the batteries.

Linda asked Cory to look into selling the old fire truck that has been replaced. It needs to be advertised for sale. The trustees asked Cory to advertise it however he sees fit.

4. Road- Tim told the trustees that he found a chip online that can help to horsepower by 30%. It does not interfere with the motor at all. It just plugs into the computer. The cost is \$450.

Tim also told the trustees that he could get metal donated by Stanwade to repair the bed of the one ton truck instead of replacing it for \$7,500. The fenders need replaced with plastic fenders. They will keep the old stick welder that is working great, but will need a wire feed welder for about \$600 to \$800 to repair the truck bed and other projects. The trustees agreed to the purchase.

Linda Miller made a motion, seconded by Greg Leonhard, to go into Executive Session to discuss

personnel. The time was 6:36 p.m. The trustees returned from Executive Session at 6:47 p.m.

Linda said that the trustees would like the community to know that due to concerns for the township not getting enough patrolmen in the township, the Police will be putting an ad in

the newspaper to trying to get some interest in a position with the department. One of the reasons for the Police levy was to have increased police coverage, but it has been difficult recruiting help. Leroy has been trying very hard to recruit new officers.

5. Zoning- Kathy told the trustees that she has met with Mark Finamore. Kathy has gotten a sign permit and a fence permit recently.
6. Public- Fred asked the trustees if they wanted to discuss with Kathy the zoning issues discussed at the executive session at the last meeting. Greg said that the trustees would like to give Kathy a starting point, and that would be to concentrate on the sewer area and to work outward for zoning issues. If Kathy has started working on any zoning issues outside of that area, to resolve these issues first. Priority is junk clean up. If she gets a call on a zoning violation, she should take care of that first. She should start with one violation in one area and move out from there. Fred told Kathy that no one should be exempt from keeping zoning regulations. Kathy told the trustees that she has learned a lot about getting rid of junk vehicles while working for Gustavus. She has talked to Mark Finamore and he told her there is an easier way that is not as costly a process as she was led to believe. If she can successfully get rid of the junk vehicles for Gustavus, would the trustees allow her to repeat the process in Kinsman? The trustees said yes to her. Kathy told the trustees that she always tries to work with people before she does anything legal. Kathy told the trustees that on April 25th or 26th she will be attending the Trumbull County Zoning meeting. A representative from Elderly Affairs will be discussing hoarding. Kathy will attend.
7. Public- Bill Spithaler asked for a copy of an opinion that Kathy received from Mark Finamore. Linda told Bill that on page 2, in classification of Industrial uses, specifically on page 15, it states that no materials, products, or equipment, shall be stored in the open on the site. Greg said that we are not opposing his plan for the business, as long as it is within the current zoning resolution. Linda told Bill that the resolution was passed in 2015 and anything that goes on after 2015 has to follow the new zoning guidelines. He can have deliveries coming in. He cannot have skid-steers or equipment stored outside. Greg told Bill that he can have his business inside his building, but has to follow current zoning regulations.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 7:00 p.m.

The bills were paid.

Trustees

Fiscal Officer

Kinsman Township Trumbull County Records of Proceedings

Regular Meeting Held on April 23, 2018 at 6:00 P.M.

Chairman Linda Miller called the meeting to order. All elected officials were present. There were seven others present: Tim Tricker, Leroy Long, Kathy Sielschott, Mark Posey, Steve Papalas, Bill Spithaler, and Jim Miller.

Linda Miller asked that all present stand to recite the Pledge of Allegiance.

Greg Leonhard made a motion, seconded by Fred Stahl, to accept the reading of the minutes of the April 9, 2018, regular meeting, as corrected. The motion passed unanimously.

Correspondence:

1. OPERS sent notification to the trustees that they will now be offering life insurance to OPERS members. Marge can give those interested the information.
2. We received notice from the Bureau of Workers Compensation that Dale Goist had pulled a muscle while lifting a piece of wood when he responded to a fire call.
3. Marge received a letter from John Husted, Ohio Secretary of State, regarding the Issue I Proposed Constitutional Amendment, which creates a bipartisan public process for drawing congressional districts, which will be on the ballot for the May 8 primary election. Marge had the website address available for the public.

Old Business:

1. The sidewalk project is almost completed. The retaining wall and railing still needs to be completed. The mailboxes have been changed.
2. Marge has spoken with John Sliwinski, the contractor that built the concession and sidewalk around it regarding the crack on the sidewalk and the raised portion by the men's room door. She will stay in touch with him to get it resolved.
3. A Pymatuning Creek Scenic River Committee meeting was held on April 16 at 9 a.m., and there is a possibility that the creek will get a Wild and Scenic River designation in

October, which is the highest designation that can be given. There are only two others in the state of Ohio. The dam in Orangeville may be the only thing keeping the entire creek from the Wild River designation.

- 4. Doug Elser picked up several keys to the siren box at EMA. Greg, Doug, Tim Tricker, and Cory will all have a key to the box now.
- 5. The Road Department has picked up the new mig welder.

New Business:

- 1. There will be a meeting tomorrow night at 7 p.m. at the Methodist Church regarding drug awareness. All are welcome.
- 2. Wednesday night is the County Engineer’s Dinner at DiVieste’s.
- 3. Thursday night is another Park Committee meeting here at the administration building at 7 p.m.
- 4. Linda had a request from one of the girls’ ball teams asking if they can spray the back ball field for mosquitoes prior to anyone getting there. The trustees agreed as long as they do it before people arrive. The township’s first spraying by Alexander Pest Control is May 17.
- 5. Fred said he had a phone call from a resident asking why there is a school bus parked at the police station. Marge was told to contact Cheryl Wildman regarding the \$75 payment that should be received yearly from the school.
Fred also had a call from a resident who said their sidewalk was damaged when the sewer project was done. Steve Papalas took the phone number. Most repairs had been completed last year.
- 6. The Boyd’s Home Family Festival is to be held August 4th at the park.

[RN2018-051] Linda Miller made a motion, seconded by Fred Stahl, to allow a committee on behalf of the Boyd’s Home to use all three park pavilions on August 4th at no charge. All proceeds for the event will go toward the Boyd’s Home residents.

The vote was as follows:

Linda Miller	Yes	
Fred Stahl	Yes	
Greg Leonhard		Yes

Passed this 23rd day of April, 2018.

Linda Miller made a motion, seconded by Greg Leonhard, to go into Executive Session to discuss personnel. The time was 6:28 p.m. The trustees returned from Executive Session at 6:42 p.m.

Linda told all present that we will advertise for a work session to discuss police personnel staffing at 5 p.m. on May 14, 2018, before the regular trustees meeting.

- 7. Fire- Not here.
- 8. Leroy turned in the 1st Quarterly Report. There were 63 Residential Property Checks, 313 Business Security Checks, 54 Senior Welfare Checks, 12 Traffic Citations, 49 Traffic Warnings, 84 Escorts, 5.5 Auxiliary Hours Donated, and 5,242 Departmental Miles Driven.

Leroy asked the trustees if he could send Tara to the Active Shooter Response Training Instructor Course.

[RN2018-052] Greg Leonhard made a motion, seconded by Fred Stahl, to send Tara Ryhal to the ALICE Training Institute Active Shooter Response Training Instructor Course to be held on June 5 and June 6, 2018, at Edgewood High School in Ashtabula for a cost of \$595.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 23rd day of April, 2018.

Greg thanked Leroy and the police department for all their hard work and traffic control during the K-Town run on Saturday.

9. Road- Nothing new. They now are in possession of the new welder.

10. Zoning- Kathy had one person fill out three zoning permit forms. They recently had their sewer put in.

Kathy told the trustees she and some of the zoning members would like to attend a zoning planning seminar coming up on June 8.

[RN2018-053] Greg Leonhard made a motion, seconded by Fred Stahl, to send Kathy and any member of the zoning board, zoning appeals board, or an alternate to the zoning planning seminar to be held on June 8 in Conneaut.

The vote was as follows:	Greg Leonhard	Yes
	Fred Stahl	Yes
	Linda Miller	Yes

Passed this 23rd day of April, 2018.

11. Linda asked Tony Gates about demolition of houses during the time he was trustee. He said there was one house taken down north of the square. Linda would like to call Shawn Carvin regarding a house on Route 7 that needs to be taken down and is condemned by the building department.

Greg told Kathy to call the county commissioner's office regarding condemned homes that need to be demolished. Kathy also talked to someone from the Sheriff's department, and also spoke with Glenn Holmes, state representative. She said they gave her a good resource for learning about zoning changes. They told her that the OTA is also a helpful resource for demolition issues.

Kathy told the trustees that she met with Mark Finamore, and they discussed junkyards in the township. Junkyards must be in industrially-zoned areas of the township. Greg asked that Kathy get an ORC code regarding allowing junkyards in the township.

12. Public- Kathy asked if the American Legion Auxiliary can use the township square for their Mother's Day flower sale on May 11 and May 12.

[RN2018-054] Linda Miller made a motion, seconded by Greg Leonhard, to allow the American Legion Auxiliary to have their Mother's Day Flower Sale on the township square on May 11 and 12, and also allow them to fill the flower containers around the square.

The vote was as follows:	Linda Miller	Yes
	Greg Leonhard	Yes
	Fred Stahl	Yes

Passed this 23rd day of April, 2018.

Kathy told Marge to send a bill for flowers to Marj at the Huntington Bank for reimbursement for flowers planted in their container.

Greg Leonhard made a motion, seconded by Linda Miller, to adjourn. The time was 7:00 p.m.

The bills were paid.

Trustees

Fiscal Officer