

# Kinsman Township Trumbull County Records of Proceedings

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## Special Public Zoning Meeting and Regular Trustees Meeting Held on November 25, 2024, at 6:00 P.M.

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Chairman Jamin Banning opened the Public Hearing on the Zoning Map Reaffirmation. All trustees were present.

[RN2024-125] Jamin Banning made a motion, seconded by Greg Leonhard, to update Kinsman's zoning map, at the request of the Trumbull County Planning Commission. After months of research and review, the Kinsman Township Zoning Board has found that the latest draft of the map is accurate to the best of the Zoning Board's knowledge makes recommendation to the Kinsman Township Board of Trustees to update the map.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

[RN2024-126] Jamin Banning made a motion, seconded by Greg Leonhard, to close the Special Public Zoning Meeting.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

[RN2024-127] Jamin Banning made a motion, seconded by Bruce Bancroft, to open the Regular Trustees Meeting.

The vote was as follows:	Jamin Banning	Yes
	Bruce Bancroft	Yes
	Greg Leonhard	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

[RN2024-128] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the reading of the minutes of the October 14, 2024, regular trustees meeting, with corrections.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November, 2024.

### Correspondence:

1. OTARMA sent the trustees their Board of Director election candidates. The trustees did not move on this election.

2. Mosquito Control Grant Application:

[RN2024-129] Jamin Banning made a motion, seconded by Greg Leonhard, to participate in the 2025 Ohio EPA Mosquito Control Grant Application through the Trumbull County Combined Health District.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

3. The Ohio Department of Commerce sent the trustees notice that they could object to renewal of retail liquor permits in Kinsman. The trustees had no objections.
4. Annual Financial Notes:

[RN2024-130] Greg Leonhard made a motion, seconded by Jamin Banning, to allow Charles Harris & Associates to prepare the Annual Hinkle Financial Notes for 2024 for the township for a fee of \$675.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

5. 2025 Local Government Fund Distribution:

[RN2024-131] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the amount of \$25,210.13 for the 2025 Local Government Fund Distribution. That is an increase since 2024, which was in the amount of \$25,066.61.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

6. The Trumbull County Budget Commission will be holding a hearing to review the current alternative formula to distribute the LGF allocation per ORC 5747.53(B) on December 9, 2024 at 10:00 a.m. at the Third Floor Conference Room in the Administration Building at 160 High Street, N.W., in Warren.
7. Street Lighting Assessment:

[RN2024-132] Jamin Banning made a motion, seconded by Greg Leonhard, to increase the current \$32 per year Residential Lighting and Business Lighting Special Assessment to \$50 per year with Special Assessments at the Trumbull County Auditor's office. The increase is necessary since the 2008 rate of \$32 per year is no longer able to cover the costs of street lighting going forward. The trustees will review the costs in the upcoming years.

The vote was as follows:	Jamin Banning	Yes
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Greg Leonhard Yes  
Bruce Bancroft Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

**Old Business:**

1. No ARPA monies have been received from the Trumbull County Commissioners as of today for the generator at the Administration Building or the culvert on Morford Road.
2. The trustees have received a resume for a full-time Road Worker application. The trustees feel that they can make do with an additional worker to snow plow, then advertise for a full-time Road Worker in the Spring.
3. Fire Department Lease:

[RN2024-133] Jamin Banning made a motion, seconded by Greg Leonhard, to rescind resolution number RN2024-120, a lease agreement with Kinsman Volunteer Fire Department, Inc. which was to house Kinsman police vehicles, due to the discovery of costs being too high. The Kinsman Volunteer Fire Department, Inc. will look into quotes to rework their current building that could be possibly be used to house police vehicles.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes
Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

**New Business:**

1. Greg told the trustees that he has been receiving many complaints of noise and barking dogs. He talked with legal counsel and Officer Jordan Hefner reached out to the Prosecutor's office. Greg asked the trustees about adopting a resolution per ORC 504.04 and 715.40. The trustees discussed provisions in the noise resolution, which would provide fines for loud and raucous noise before 7 a.m. and after 10 p.m., as well as exemptions for township residents. The trustees would like to add some things to the resolution such as farmers' working agricultural, guard dogs that don't bark for prolonged times, and gunshots for hunters which would likely be subject to time restrictions. Optimally, an offense would be witnessed by an officer to be held in violation. Jamin suggested we will work on language with legal counsel and read it the next meeting.
2. Greg said the Geauga Trumbull Solid Waste Grant is opening. If anyone knows of a senior citizen who would like to receive a lunch on Christmas Eve, please let us know to add them to the list. About 8 seniors have passed away since last year. Greg has reached out to churches to ask and Rochelle is making flyers to put into bags for seniors already listed.
3. Police- Thad read his monthly report for the trustees. A copy can be obtained by contacting the fiscal officer. The Tip a Cop fundraisers have reached a new record. Police and Fire worked together to raise \$6,106.28 this year. There are still donation buckets in three local stores that need to be brought in and counted. Thad said this year was amazing and thanked all those in the police and fire departments, as well as their families and others who waited tables for their success. He also thanked the patrons who donated so generously this year. There will be a total of 8 families with 15 children that will be able

to shop locally for Christmas. They will each be allowed to spend \$200 and return home with a dinner to cook for Christmas at home. That is working with the senior center, as well, to donate to seniors. Shop with a Cop will be held on December 12<sup>th</sup> and after shopping the children will return to the administration building for a pizza dinner. The Christmas Parade will be held on December 8<sup>th</sup>. Newly hired Officer Carr is now patrolling on his own. The cruiser will be done next week. That also thanked Friends of Kinsman who raised \$900 for Shop with a Cop, as well. The golf cart is running fine. Times Square was impressed with Officer Carr's table-waiting skills.

4. Fire- Tyler read the trustees his report. A copy can be obtained by contacting the fiscal officer. He is working on policies and reminded everyone there is a burn ban until the end of November. Air Packs have been serviced on November 22<sup>nd</sup> and fire trucks have been pump tested November 23<sup>rd</sup>. He will be taking National Incident Management classes in December and January. Tyler has shopped around for price quotes for repair of the rescue radiator.

[RN2024-134] Jamin Banning made a motion, seconded by Greg Leonhard, to allow Tyler to have the radiator on the rescue truck repaired by Retro Active Emergency Repair for a cost of \$976.

The vote was as follows:	Jamin Banning	Yes
	Greg Leonhard	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

Tyler told the trustees the Knox Box still needs to be sent off to repair. He is applying for FEMA grants, both with a 5% match. He is going in on a regional grant hosted by Lordstown for hose. He does not know what the match will be yet. He is also attempting to write a grant for a new tanker. Tentative pricing should not be more than \$655,000 and 5% would be \$32,750. If the grant succeeds it will save the township \$622,250.

Tyler has been working with the American Red Cross on a Sound the Alarm Program that will provide smoke alarms to families who do not have them. This will be very beneficial to seniors, too. If anyone needs a smoke alarm please contact the Kinsman Volunteer Fire Department. Applications are available now through the fire department and will be available in more places as the program progresses.

5. The trustees received the 2025 Ambulance contract from Johnston Township. The rate has gone up about 40% for next year. Wayne, Williamsfield, and Cherry Valley all utilize Community Care in Andover. Tyler will check into meeting with them to get a quote. The trustees held off on signing with Johnston Township until they can meet with Community Care.
6. Road- Vince said the 550 is finished with repair. It now has a new Hydroboost, new master cylinder, new brake pads, and new hood cylinders. The 60" culvert on Morford has been installed by the county and waiting for ARPA monies to pay the county and materials supplier. The International needs a new battery. Vince met with Howland Alarm to get a quote on an alarm system at the garage. The quote was about \$1200 to secure the garage with a \$36.75 monthly contract fee. This will provide both security and smoke alarm protection for all the township equipment housed in the garage.

[RN2024-135] Greg Leonhard made a motion, seconded by Jamin Banning, to accept the proposal by Howland Alarm to install all security and heat detectors for a total of approximately \$1,200 plus the monthly contract fee of \$36.75.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

Vince has also decorated the Square, looking into new tires on the 997 zero turn, replaced brush hog blades, for \$479, continues road side mowing, has had the Peterbilt serviced and repaired the hydraulic PTO solenoid and starter solenoid. The park restroom will be closed the Monday after Thanksgiving and the refrigerator and freezer will be unplugged. The trustees thanked Vince for all his work in repairs in keeping the township road equipment running.

[RN2024-136] Greg Leonhard made a motion, seconded by Jamin Banning, to allow the fiscal officer to transfer the balance of the donation from Friends of Kinsman Sidewalk to the Capital Project-Sidewalk Fund. The original proposal from PSI for concrete testing was \$2980, which was given as a donation. The actual bill received totaled \$1600.50, leaving a donation balance of \$1498.50, which is to be used for the next phase of Sidewalk.

The vote was as follows:	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

7. Mark read the trustees his zoning report. A copy can be obtained by contacting the fiscal officer.
8. Public- A resident asked about other residents smoking marijuana near the sidewalk and if something can be done about it. The trustees said the legislature allows it and there is nothing the trustees can do.
9. Doug Elser said he will have more information about the fire station progress.

[RN2024-137] Greg Leonhard made a motion, seconded by Jamin Banning, to enter Executive Session to discuss possible part-time employment in the Road Department for snow plowing.

The time was 7:47 p.m.

The vote was as follows;	Greg Leonhard	Yes
	Jamin Banning	Yes
	Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

[RN2024-138] Greg Leonhard made a motion, seconded by Jamin Banning, to return from Executive Session after discussion about part-time employment for snow plowing for the 2024-2025 season. The time was 7:59 p.m.

The vote was as follows:

Greg Leonhard	Yes
Jamin Banning	Yes
Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

[RN2024-139] Jamin Banning made a motion, seconded by Greg Leonhard, to hire Dennis Williams to plow snow during the 2024-2025 winter season for \$22 per hour.

The vote was as follows:

Jamin Banning	Yes
Greg Leonhard	Yes
Bruce Bancroft	Yes

Be it so resolved this 25<sup>th</sup> day of November 2024.

[RN2024-140] Greg Leonhard made a motion, seconded by Jamin Banning, to adjourn the regular trustees meeting. The time was 8 p.m. The bills were paid.

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Trustees

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Fiscal Officer